



DATE: OCTOBER 13, 2022
TO: ALL PROSPECTIVE VENDORS
FROM: VERONICA JACKSON, PURCHASING AND CONTRACTS COORDINATOR
SUBJECT: ADDENDA# 1
RFP# 22-1019, CCSD CONNECT 2, COMMUNITY COLLABORATION

All respondents are hereby advised of the following amendments to the Request for Proposals ("RFP") document which are hereby made an integral part of the proposal documents for the subject contract, prepared by the Clarke County School District ("CCSD or District").

Proposals submitted shall be deemed to include contract document information as shown in **ADDENDUM NO. 1**. Respondents shall be required to acknowledge receipt of this addendum in their proposal response. Failure to acknowledge receipt of this addendum by the respondent may result in the rejection of their proposal response.

This addendum must be completed, signed and submitted with your proposal response to be considered for award. If you have already submitted a proposal, please complete the addendum and submit same in a sealed envelope, clearly marked with the "**RFP# 22-1019, CCSD CONNECT 2, COMMUNITY COLLABORATION**", response date, and return address. This will be accepted as part of your proposal response, **PROVIDING IT IS RECEIVED BY THE PURCHASING DEPARTMENT BY THE TIME AND DATE SPECIFIED IN THIS DOCUMENT.**

The Addendum becomes a part of the Original document and Modifies, as noted below:

A. **MODIFICATIONS & REVISIONS** (*clarifications in red*)

B. **QUESTIONS & ANSWERS** (*clarifications in red*)

1. Is it required that interested firms must be a non-profit?
No
2. Are there any unallowable expenses?
Yes. While not an exhaustive list, here are a few of the common unallowable expenses included on proposals. Food is not an allowable purchase under CCSD Connect, the insurance policy for the vendor is not an allowable expense, travel or field trips are typically unallowable, with a few rare exceptions.
3. As it relates to the usage of CCSD facilities, if awarded, will there be a list to select from or should we have a facility in mind to indicate in the proposal?
There will not be a list of schools to choose from, the proposer should indicate the facility they would like to host at or grade span of children they would like to serve.
4. Are we able to recruit educators from CCSD?
Recruiting educators to work in the program is allowable.
If so, should we indicate that in the proposal?
Please include any information relevant to your proposal and programming.

5. Will the recording be available from the pre-proposal conference on October 5, 2022?
[Yes; please click here to review the meeting.](#)

Proposal Due Date Remains: **OCTOBER 19, 2022 at 11:00 AM (EDT)**

Name of Proposer

Address

Signature

Date

Unless otherwise changed by an addendum, all other information will remain the same.

END OF ADDENDA 1

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